



Meeting Minutes | Procès verbal

NOVEMBER 16TH 2019 | 2 - 4 PM | PRESIDENT'S APARTMENT

MEETING SECRETARY | SECRÉTAIRE DE RENCONTRE

Executive member appointed | Membre de l'exécutif choisi : Michelle Lamont

ATTENDEES | PARTICIPANTS

	Title Titre	Name Nom	Attendance Présence
UNSA Executive Team Équipe exécutive de l'AÉPSI	President Présidente	Sarah Thibert	Present Présente
	VP Finance VP des finances	Michael Dans	Absent
	VP Communications VP des communications	Michelle Lamont	Present Présente
	VP Internal VP d'affaires internes	Emily Reynolds	Present Présente
	VP External VP d'affaires externes	Renée Morin	Present Présente
	VP Social VP sociale	Nerija Sungaila	Present Présente
	VP uOttawa Affairs VP d'affaires uOttawa	Zizo Aldaqqaq	Present Présent Google Hangout
	VP Algonquin Affairs VP d'affaires Algonquin	Carolyn Lee	Present Présente
	VP Pembroke Affairs VP d'affaires Pembroke	Peggy Li	Present Présent Google Hangout
	VP Philanthropic VP d'affaires philanthropiques	Rachel Purdy	Present Présente
	VP Equity VP équité	Joel Dupuis	Present Présente
CNSA Official Delegate Déléguée Officielle de l'AÉIC	Asmaa Mabrouk	Present Présent Google Hangout	
Guests Invités	Director of Promotions Directrice des promotions	Bushra Khadra	Present Présente

ADOPTION OF AGENDA | ADOPTION DE L'ORDRE DU JOUR

- Agenda adopted.
- French land acknowledgement by VP Equity.
- English land acknowledgement by VP Equity.

EXECUTIVE TEAM UPDATES | MISES À JOUR DE L'ÉQUIPE EXÉCUTIVE

Président | Présidente

- PRT
 - No updates.
- January General Assembly
 - Will wait for Executive Team's clinical schedules before picking a date.
- CASN Accreditation
 - VP Communications will go over notes of debrief meeting.

VP External | VP d'affaires externes

- Nursing Games
 - The team has been formed, emails have been sent to the people who have made it on the team and who did not make it on the team so that there is no confusion.
 - Meeting last Thursday with the team to discuss logistics and fundraising.
 - Will be hosted at McMaster this year. VP External will be receiving information from organizers shortly.
 - Instagram account created to promote fundraisers : @nursinggamesuottawa.
- uOSIC
 - Upcoming meeting Nov. 25th with Diane Alain and a medical school representative to discuss the details of hosting an interdisciplinary simulation second semester.

VP Social | VP sociale

- Event Feedback Form
 - Will be sending out a form in the December newsletter, will send to VP Communications for Monday.
 - Form will ask students what kind of events they'd like to see us host.
- HSS Formal
 - Working with HSS, HK and Nutrition.
 - Will be hosted at Museum of History in January.
- Frost Week

- Will not be held this year, simply too much to plan, but the idea could be revisited for next year.
- We will instead host isolated events throughout the year.
- UNSA Escape Room
 - Raise money for NG, followed by a pub night afterwards.
 - Pricing example : Escape rooms usually cost 20\$. We could charge 10\$, with a group rate (ex : 50\$ for group of 6). Tickets can be sold via UNSA Online Store.
 - Date : February 8th.
- Guide Appreciation Night
 - Dinner at Father & Sons followed by a party at Nerija's then a club night at The Show.
 - Date: November 30th.
- Mixology Night
 - Event for UNSA Executive + Year Reps, will replace UNSA Christmas Party.
 - This event will hopefully get year reps comfortable with the UNSA Executive Team and encourage them to stay involved within UNSA in the upcoming years.
 - Possible gift exchange. 5\$ limit, gifts from Dollarama or ValueVillage. Idea to be revisited.
 - Date : January 11th.
- Home Alone Movie Night
 - Waiting VEMS confirmation for location.
 - To be promoted in December Newsletter.
 - Date : December 4th.
- Engineering and Nursing Valentine's Day Bar Night
 - Collaboration with engineering VP Social. Hopefully February 13th or 14th. Right before reading week, this will need to be taken into consideration when choosing a date.

VP Equity | VP Équité

- uOttawa Students For Life Club
 - Petition against the anti-choice club that was recently approved by Campus VibeZ uOttawa gained over 500 student signatures.
 - On October 27th, UOSU took a stance saying they're pro choice. UOSU does not believe they broke their constitutional statements by approving a pro life club.
 - Board of Directors Meeting December 7th at 1pm, location to be determined to discuss the issue. They will need 300 students there to meet quorum.
 - Since they're a recognized uOttawa club, they will be receiving a levy from Student Life fees paid by uOttawa students. This club was a club in the past under SFUO, but got dismantled in 2017.
 - As nursing students, we believe it is of the utmost importance for us to take a pro-choice stance from a health care perspective.
- Systemic Racism Issues

- Meeting with the Dean November 20th from 5 - 7pm at FSS4077 to discuss systemic racism within the university.
- Cultural Sensitivity : Guest speakers
 - VP Equity is working with organizations in Gatineau to get something going for the winter semester.

CNSA Official Delegate | Déléguée Officielle de l'AÉIC

- CNSA Nationals Budget
 - 900\$ bursary from CNSA to help schools go to the National Conference.
 - 2020 conference fees are higher than they were last year at the Calgary 2019 Conference.
 - Option for CNSA uOttawa Team Members to fundraise to reduce their conference costs.
 - CNSA OD will plan sit down meeting with VP Finance to review National Conference Budget.
- Lunch & Learns : Updated Dates
 - Tuesday November 19th - 11:30-12:30 @ RGN
 - Asmaa and Zizo.
 - Wednesday, November 27th - 12:00 PM - 1:00 PM @ ALGQ- B370
 - Rachel and potentially Michael. Needs to be confirmed.
 - Friday November 29th - 11:30-12:30 @ RGN
 - Sarah, needs to double check her schedule.
 - Tuesday December 3rd - 11:30-12:30 @ RGN
 - Asmaa and Zizo.

VP Communications | VP des communications

- Welcome to Bushra!
 - Bushra Khadra, 1st Year French Immersion student is our Director of Promotions!
- Student Feedback Report
 - VP Communications will set up meeting with Paula Ferguson and Jean-Daniel Jacob, Director and Assistant Director of the School of Nursing to discuss report and feedback obtained.
 - VP uOttawa Affairs suggests sharing report with students. He explains that if students see that their feedback is used they might be more likely to participate in the future. Executive Team agrees, VP Communications will send it out in the December Newsletter.
- CASN Meeting Notes
 - CASN Accreditation is now over. VP Communications explains areas of strength, vulnerability as well as areas of improvement that were outlined by the CASN Accreditation Board Friday at the closing meeting from 2 - 3pm.
 - President will ask the School of Nursing to receive a copy of the official report once it is handed in to uOttawa.
- NSW Goodie Bags

- National Nursing Student Week is from November 18th - 22nd.
- Goodie bags have been made by VP Communications and include a variety of fun little swag.
- Students will be able to stop by during our office hours to grab one. When a student comes, please wish them a happy NNSW, give them a goodie bag, hand them an UNSA social media card & encourage them to follow us on social media to stay in the loop.
- December Newsletter
 - If anybody has anything to add, please send it to VP Communications by Monday the 18th.

VP Internal | VP d'affaires internes

- Clothing Order & Extra UNSA Swag
 - In an attempt to get rid of old UNSA swag, we will have promotions for the first X amount of students to pick up their order. Students will get one of the old UNSA travel mugs and a phone wallet.
- 101 Week Scrub Pants
 - VP Internal talks about adding the scrub pants to the next clothing order as we have about 100 pairs left.
 - They were purchased for 10\$ a pair. Their sale will be coordinated with DUSTED tickets.
- Clothing Order Pickup
 - VP Internal will inform us when the order arrives.
 - When a student comes to pick up their order, you must open the document, date and initial in the "Sign out" column and highlight the whole column in the salmon colour. Under no circumstance will clothing be given out by the UNSA Executive if it is not signed out in the spreadsheet.
 - Clothing Pickup Document : "UNSA clothing order pick up 2019-2020" is in the Office Drive under "Clothing".
 - VP Woodroffe Affairs will possibly be arranging a pickup times on the Woodroffe campus.
- Pinning Awards
 - 2nd or 3rd year must run Pinning Awards. VP Internal can't run the awards since she's in 4th year.
 - Nerija has confirmed that she can run awards. They will be taking place in January, will be promoted through social media and Newsletter.
 - 1st Form : Blank space to nominate students.
 - 2nd Form : Choice between student's names that were nominated often.
- SafeTALK Training
 - Michelle and Emily have been SafeTALK trained through Ottawa Public Health in their community health clinical. They will start advertising this in the office hours calendar and will be advertised in the Newsletter, in hopes that if students are having suicidal thoughts, they know that they can come to UNSA for help finding resources.

- Marwa : Pinning
 - Message for Neri : Marwa will be picking up pinning cheque. It is pinned on cork board in the office.

VP Pembroke Affairs | VP d'affaires Pembroke

- Pembroke Pediatrics Trip
 - Very low turnout to last meeting. VP Pembroke Affairs will keep up updated on developments.
- Pembroke "Jedi" Mentorship program
 - 1st year Pembroke students are having a hard time and are not connecting with each other. VP Pembroke Affairs is having a hard time gathering feedback from them about what kind of activities they would like.

VP Woodroffe Affairs | VP d'affaires Woodroffe

- Room Booking
 - Trying to find space for an UNSA office on Woodroffe campus. This space would be a shared space, but would give VP Woodroffe Affairs a spot for her to host office hours.
- Website Ressource
 - VP Woodroffe Affairs will be developing a year by year FAQ for students to access on the UNSA Website. VP Communications and Director of Promotions will be helping her execute this project.
 - When a draft is made up, it will be sent to the UNSA Executive Team to read through. As we're all in different years and streams, they might have ideas of extra points to add.

MEETING ADJOURNED