Meeting Minutes | Procès verbal

28/05/2020 | 2000-2200 | Google Meet

MEETING SECRETARY | SECRÉTAIRE DE RENCONTRE
Executive member appointed | Membre de l’executif choisi : Kora Upitis

ATTENDEES | PARTICIPANTS

<table>
<thead>
<tr>
<th>Title</th>
<th>Titre</th>
<th>Name</th>
<th>Nom</th>
<th>Attendance</th>
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<tr>
<td>UNSA Executive Team</td>
<td>Équipe Exécutive de l’AÉPSI</td>
<td>President</td>
<td>Présidente</td>
<td>Zizo Aldaqqaq</td>
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<td>VP Finance</td>
<td>VP des finances</td>
<td>Rayanna Danis</td>
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<td>VP Communications</td>
<td>VP des communications</td>
<td>Kora Upitis</td>
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<td>VP Internal</td>
<td>VP d’affaires internes</td>
<td>Alexis Snell</td>
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<td>VP External</td>
<td>VP d’affaires externes</td>
<td>Nicole McLaren</td>
<td>Present</td>
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<td>VP Social</td>
<td>VP sociale</td>
<td>Nerija Sungalia</td>
<td>Present</td>
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<td>VP uOttawa Affairs</td>
<td>VP d’affaires uOttawa</td>
<td>Sarah Moussa</td>
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<td>VP Algonquin Affairs</td>
<td>VP d’affaires Algonquin</td>
<td>Coreena Ethbridge</td>
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<td>VP Pembroke Affairs</td>
<td>VP d’affaires Pembroke</td>
<td>Jacqueline Powers</td>
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<td>VP Philanthropic</td>
<td>VP d’affaires philanthropiques</td>
<td>Carolyn Lee</td>
<td>Present</td>
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<td>VP Equity</td>
<td>VP équité</td>
<td>Rachel Purdy</td>
<td>Present</td>
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<td>CNSA Official Delegate</td>
<td>Délégue Officielle de l’AÉIC</td>
<td>Shira Silver</td>
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Guests | Invités

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ADOPTION OF AGENDA | ADOPTION DE L’ORDRE DU JOUR

EXECUTIVE TEAM UPDATES | MISES À JOUR DE L’ÉQUIPE EXÉCUTIVE

Président | Présidente

- Welcome our VP Finance Rayanna + Election Results
- Icebreakers (2 truths and a lie)

VP Social | VP sociale

- SRT Updates
  - RSG’s decide individually.
  - For us: mixed. majority virtual but some in person events 101 week
  - In person events in waves, need permission from the city and the school.
  - Faculties on board: Comp sci, eng, science
  - Best case scenario: increase in person events over virtual
  - A joint 101 week next year: VETO-ed

- Online 101 Week update
  - Need exec involvement in running events (livestreams, videos, etc)
  - Create a comment section (google forms survey) for students to give info and preference on events.
  - Themed days of the week? Etc Mental Health Day (beating burnout collab)

- Current projects for online 101 week
  - Kits: shipping out the kits, will look into, adjusted by weight, $$$

- Frost Week: another frosh in the Winter (in person) with other faculties

- RECAP BY PRESIDENT

  President | Président: (Again)

- Changing E-mail contacts for everyone
  - Some people missing contacts and need to make an exec label

- PRT updates:
  - RSG’s on different paths. Mostly talking about 101 week
  - UOSU elections
  - Health science faculty meeting: elected new full time professor

- Town Hall:
  - Another announcement coming for our labs
  - Meeting minutes put together (By Sarah Moussa)

- National bank sponsorship: Touch base with them (See Action points)

VP Communications | VP des communications

- Tik Tok
  - Need to ensure that we are inclusive (all posts in both official languages, no profanity, respectful of all persons) which may pose a challenge given the nature of the app
  - Can explore the possibility of using French subtitles for English videos or English subtitles for French videos to promote inclusivity

- Current projects
  - Discussed student list
  - To work on FAQ page with Carolyn - Sarah to send Carolyn a copy of the dress code PDF to include on the FAQ page
  - Upcoming ASL course offered for free by Queens student Amy Rowe - Kora is currently working to promote this to help students learn ASL
  - Meet the exec Monday posts coming up, including the TikTok style meet the exec video!
- Looking at options for shipping clothing orders this summer - gathering opinions on which rugby shirt

- Requests for communication
  - Kindly requesting for social media posts a heads up of 3 days to one week in advance, French and English blurb, and which platforms and social media

**VP uOttawa Affairs | VP d'affaires uOttawa**

- Update on Mentoring Program:
  - Sense of bonding and community.
  - Have reminder with 101 week sign up to be a mentee
  - Mentors can have volunteer hours accredited by university using the Michael Jean system

- Discussion about study groups
  - Discussion during town hall about study groups. Have registration on a google form and can pair students.
  - Lack of nursing coverage in Health science mentorship. Only ANP, PHARM and PATHO so focus on NSG courses not currently covered.
  - Unsas exec and beating burnout involvement discussed
  - Social sciences: panel of professors that discuss their specialties, possible wine and cheese replacement

- Discussion about online learning surveys
  - Science faculty and Health science sent out a survey after final exams asking what they liked and didn’t like about the online learning and sent the feedback to the faculty. Considering it for Nursing.
  - Proactive questions (eg teaching methods of webcam vs voice overs etc)

- Discussion about feedback forms:
  - Law student association found that anonymity is important. Students can post concerns anonymously and forward them to the Dean. On the website, sends to Sarah’s email.

- UART Updates:
  - Medecine is gonna do Peer teaching. Students are teaching about subjects they’re passionate about to foster a sense of community.
    - Could be interesting activity to coordinate with Beating Burnout

**VP Internal | VP d'affaires internes**

- Rugby shirts orders:
  - 2 options, will put out a poll soon, waiting for finance info.
  - Discussed embroidery vs iron-on styles

- Clothing & merch orders:
  - Exec gear, designed, Waiting on budget

- FAQ about clothing orders

- Possible need to provide students with ear savers (from wearing masks)
  - For free?, For UNSA profit? For profit but to be given to a philanthropic cause. Could charge for certain things and others not etc. (eg. sell the headbands and keep the plastic ones for free). Include in frosh kit?

**VP Equity | VP d'affaires équité**

- ERT updates:
  - Lunch and learn series that are virtual, get guest speakers that can talk about stress management and etc. : Exec members exchanged possible speakers
  - Accessibility Issues at Lees or RGN: Ramps need renovating.
  - Making gender neutral bathrooms, hygiene products

- Need for asynchronous classes was brought up in UART. Need to consider time zones, recording courses, etc.

**VP Philanthropic | VP d'affaires philanthropiques**

- Updates on FAQ page: Process of putting it on the Website
  - Disclaimer that changes due to Covid
• Potential philanthropic events
• Options for headbands and ear savers to be used as philanthropy profit.

OPEN DISCUSSION | DISCUSSION LIBRE

Subject: Office

• Office: construction has been halted at RGN, expected to be done mid-October. Will resume construction before they resume school.

Subject: Retreat

• Waiting for Ottawa public health to allow a gathering of 12 people. Cottage?

ACTION ITEMS | POINTS D’ACTION

Executive member - Shira

• To e-mail National Bank Representative in hopes of re-establishing the National Bank sponsorship

Executive member - Sarah

• Send Dress code to Carolyn for FAQ page

Meeting Adjourned*