



Meeting Minutes | Procès verbal

Tuesday March 31st 2020 | 7 - 8:30PM | Google Hangouts

MEETING SECRETARY | SECRÉTAIRE DE RENCONTRE

Executive member appointed | Membre de l'exécutif choisi : Michelle Lamont

ATTENDEES | PARTICIPANTS

	Title Titre	Name Nom	Attendance Présence
UNSA Executive Team Équipe exécutive de l'AÉPSI	President Présidente	Sarah Thibert	Present Présente
	VP Finance VP des finances	Michael Dans	Present Présent
	VP Communications VP des communications	Michelle Lamont	Present Présente
	VP Internal VP d'affaires internes	Emily Reynolds	Present Présente
	VP External VP d'affaires externes	Renée Morin	Present Présente
	VP Social VP sociale	Nerija Sungaila	Present Présente
	VP uOttawa Affairs VP d'affaires uOttawa	Zizo Aldaqqaq	Present Présent
	VP Algonquin Affairs VP d'affaires Algonquin	Carolyn Lee	Present Présente
	VP Pembroke Affairs VP d'affaires Pembroke	Peggy Li	Present Présente
	VP Philanthropic VP d'affaires philanthropiques	Rachel Purdy	Present Présente
	VP Equity VP équité	Joel Dupuis	Present Présent
CNSA Official Delegate Déléguée Officielle de l'AÉIC	Asmaa Mabrouk	Present Présente	
Guests Invités	Director of Promotions Directrice des promotions	Bushra Khadra	Present Présente

ADOPTION OF AGENDA | ADOPTION DE L'ORDRE DU JOUR

- Agenda adopted.
- French land acknowledgement by VP Equity.
- English land acknowledgement by VP Equity.

EXECUTIVE TEAM UPDATES | MISES À JOUR DE L'ÉQUIPE EXÉCUTIVE

Président | Présidente

- Transition Meetings
 - Personal transition meetings can take place whenever it works best for us.
 - When you transition, ensure to change all account passwords and change billing on accounts if applicable.
- Osmosis
 - Online anatomy resources for students.
 - They are currently offering 3 months free and this would be extremely useful for students in anatomy or pathophysiology classes.
 - President will soon release a Google Form for students to sign up.

VP External | VP d'affaires externes

- Nursing Games
 - Unfortunately cancelled due to Covid-19 pandemic.
 - VP External has gotten refunds for hotel, bus and McMaster Nursing Games fees.
 - All fundraising money from this year will go towards next year.
- uOSIC
 - uOSIC initiative for nursing and medical students to help frontline medical staff has been promoted, we may look at promoting it more in the coming days.
- Hurst Live Review
 - Live reviews cancelled as of now due to Covid-19 pandemic.
 - Nurse Tilda will likely be sending us a code for 100\$ off online reviews.

VP Equity | VP équité

- Indigenous education
 - Jean-Daniel Jacob (Vice Dean, School of Nursing) recently reached out to us about indigenous education training, they have about 10 open seats for students. VP Equity hasn't received a follow-up, but will update the UNSA team when he does. Rachel Purdy, upcoming 2020-2021 VP Equity is also aware.

VP uOttawa Affairs | VP d'affaires uOttawa

- Mentorship program
 - Halina Siedlikowski (Undergraduate Programs Manager, School of Nursing) recently reached out to VP uOttawa Affairs wondering if our Mentorship Program is about mental health counseling. He explained that it is not made directly for that purpose but that some mentor/mentee dyads take their mentorship in that direction.

- UOSU/UNSA Scholarship
 - All the criteria and documents have been set up by VP uOttawa, Pembroke and Woodroffe Affairs, just waiting on the funding to come in from UOSU. We can now expect delays as they have now transitioned from the 2019-2020 Executive Team to the 2020-2021 Team.
- UART
 - Sam Schroeder (Previous Advocacy Commissioner, UOSU) mentioned wanting to instate 24 hour mental health support on campus. Since Sam resigned, we aren't sure if this idea will be lost in transition. President suggests that the 2020-2021 UNSA Team take note of this idea to reintroduce it as an idea at a UART in the next academic year.

VP Woodroffe Affairs | VP d'affaires Woodroffe

- Website Addition
 - Academic FAQ has been created and sent out to all Exec Members.
 - VP Woodroffe Affairs asks that documents be reviewed by all members of the Exec Team by Friday April 3rd.
 - VP Equity can then have documents translated and ready by Monday April 6th.

VP Communications | VP des communications

- Year Reps
 - VP Communications explains that under UNSA's previous constitution, Year Reps were the responsibility of VP Promotions. When VP Promotions was taken out of the UNSA constitution as a position, the Year Rep duty got delegated to VP uOttawa Affairs. VP Communications suggests that now that we have a Director of Promotions, that the person filling this position could take over the duty of the Year Reps moving forward. VP Communications asks VP uOttawa Affairs for his thoughts on the matter and agrees that it would definitely facilitate the promotional process. We will reassess and modify the constitution during the transition meeting.

VP Internal | VP d'affaires internes

- Clothing order pickup
 - Students usually have until April for pickup, since our office is closed due to the Covid-19 pandemic, we'll lengthen the deadline to October 1st and set up some full-day pickups over the course of the summer and fall.
- Pinning Ceremonies
 - All pinning ceremonies have been postponed or cancelled due to the Covid-19 pandemic.
 - VP Internal still has no update from the English and Pembroke streams on this matter.
- 2020-2021 Pinning Committees
 - Algonquin and uOttawa English Streams both already have committees in place. VP Internal has informed Alexis Snell, incoming 2020-2021 VP Internal that she will have to recruit pinning committee members at the start of the academic year.

CNSA Official Delegate | Déléguée Officielle de l'AÉIC

- National Bank Lunch & Learns
 - National Bank cancelled all our L&Ls due to the pandemic. They explained to us that missing the 2 L&Ls will not affect our funding. CNSA OD will let Shira Silver, incoming 2020-2021 CNSA OD know that National Bank may want us to host an extra 2 L&Ls next year to make up for this.

VP Finance | VP des finances

- Finance update
 - All levies and National Bank funding have been received. Due to cancelled events in 2020 in lue of the Covid-19 pandemic, we have a budget surplus. Surplus of the 2019-2020 budget will go towards the 2020-2021 budget.
- Finance transition

- VP Finance transition will be tricky as there is not an appointed 2020-2021 VP Finance. VP Finance will reach out to National Bank for information as to how to sign over the UNSA banking since we can not currently do it in person.

VP Social | VP sociale

- Social transition
 - VP Social will not be changing in 2020-2021, as such, she will be sending out a Google Form to the UNSA Team to get some feedback about 101 week and this year's events.

VP Pembroke Affairs | VP d'affaires Pembroke

- School Council Meeting Attendance
 - In the past academic year, it was difficult for VP Pembroke to attend School Council meetings due to lab, class and clinical schedule. The possibility of having a 2nd person in her position to ease meeting attendance was suggested. VP Finance suggests the possibility of a VP Pembroke Affairs Senior and Junior as some RSGs have their Executive Teams structured this way. We will reassess and add to the constitution during the transition meeting.

VP Philanthropic | VP d'affaires philanthropiques

- Get Swabbed
 - Event cancelled due to Covid-19 pandemic. VP Philanthropic will discuss the possibility of rescheduling with Carolyn Lee, the upcoming 2020-2021 VP Philanthropic.

OPEN DISCUSSION | DISCUSSION LIBRE

Office Keys

- UNSA Team members, make sure you hand over your office key to the person taking over your position, this will be increasingly difficult since none of us can currently see each other in person.

MEETING ADJOURNED